



Sf

# C O R P O R A T E

ST FRANCIS WINERY LOCATED IN HISTORIC OLD REYNELLA

# WELCOME

## START PLANNING YOUR CORPORATE FUNCTION

### About us....

St Francis Winery is situated on 5 acres overlooking Lake Carew Reynell and built around the circa 1852 originally used as a winery building... Reynella is the site of the first grape vine plantings in South Australia and the original winery building was built by Walter Reynell after which the township was named.

This historic building is now known as one of South Australia's premier function venues. Featuring immaculate gardens suitable for any occasion and multiple function rooms, facilitating up to 250 people, all boasting rustic charm and historic characteristics.

Located just a short journey from the city towards Adelaide's south and the gateway to the McLaren Vale wine region, St Francis Winery is positioned in an ideal location for guests travelling near and far. St Francis Winery also features 40 accommodation rooms rated 3.5 stars, plus a bridal suite, heated indoor swimming pool, gaming room and Walters restaurant.

The professional, friendly team at St Francis Winery will ensure that your function will be everything you imagine and more! We look forward to you contacting us with your enquiries and to arrange a personalised venue tour with our functions manager.





# VENUE

## RUSTIC CHARM & LAKE VIEWS

### Main Vines Room

**\$400 room hire**

**Capacity**

- Theater 120
- U Shape 50
- Cabaret 80

The Main Vines function room is the premium function space within the venue. The room is a standout with high ceilings featuring exposed wood beams and an antique wheel hanging from the ceiling, which creates the ultimate centrepiece. The room is fully self contained and boasts its own pergola, bar, lounge area, fireplace & dance floor.

### Cellar Room

**\$200 room hire**

**Capacity**

- Theater 100
- U Shape 40
- Cabaret 60

In the heart of the function centre you will find the Cellar Room. Showcasing high ceilings, exposed wood beams, private bar, and pendant lighting which creates a moody ambiance. Equipped with built in projector & screen ideal for corporate functions. This is a versatile space that can accommodate sit down or cocktail style events.

### Lake View Room

**\$150 room hire**

**Capacity**

- Theater 25
- U Shape 16
- Cabaret 18

A private meeting space overlooking Lake Carew Reynell. A small intimate room, perfect for up to 25 people. Feel comfortable whilst completing your corporate event. An ideal room for a meeting, presentation or seminar.

### Reynell Room

**\$150 room hire**

**Capacity**

**Sit down 30**

Overlooking the central gardens is the Reynell Room. A room flooded with natural light, wood flooring, and neutral tones, open the bifold doors to create an open aired indoor/outdoor feel..... perfect for a small private function

*Room Hire is for day time functions 8am-5pm Monday-Friday, additional after hours fees apply*

# PACKAGES

## DAY DELEGATES PACKAGE

*Minimum of 20 people*

### Option 1

**\$59pp**

Room hire 8am-5pm

Water, mints, notepads and pens

Arrival espresso coffee or tea

Tea and brewed coffee station

Soft drinks & juices served at breaks

Morning & afternoon tea

Chef's buffet style lunch (menu on request)

### Option 2

**\$65pp**

Room hire 8am-5pm

Water, mints, notepads and pens

Arrival espresso coffee or tea

Tea and brewed coffee station

Soft drinks & juices served at breaks

Morning & afternoon tea

Chef's buffet style lunch (menu on request)

1 knock off drink per person (beer, wine, cider)





# CATERING

## LET'S EAT

### **Breakfast \$25pp**

Plated or buffet, minimum of 20 people

Bacon  
Eggs  
Sausage  
Hash browns  
Toast  
Mushroom  
Tomato  
Beans

### **Morning or afternoon tea 1 item \$6pp, 2 items \$10pp**

Assorted muffins  
Scones with jam and cream  
Fresh fruit  
Assorted danishes  
Ham & cheese croissant  
Chocolate & coconut balls  
Banana Bread

### **Tea & Coffee Station Half Day \$4pp Full Day \$6pp**

Urn setup  
Brewed coffee & selection of tea's

### **Espresso Coffee \$5 Each**

Made to order  
Cappuccino, latte, hot chocolate, tea's

# LUNCH

**WORK, EAT, WORK, REPEAT**

## **Option 1**

**\$16pp**

Variety of freshly made sandwiches and baguettes  
Fresh fruit

## **Option 2**

**\$25pp**

Pies, pasties, sausage rolls  
Assorted mini quiches  
Assorted sandwiches  
Fresh fruit

## **Option 3**

**\$30pp (includes meal & garlic bread)**

Salt and pepper squid with chips, salad & tartare  
Chicken schnitzel with chips salad & gravy  
Beer battered fish with chips, salad & tartare  
Roast of the day with roast vegetables & gravy  
Vegetarian Lasagne with chips & salad

## **Soft Drinks & Juice**

**\$5pp**

Optional extra-  
Served at your Lunch Break



# PLATTERS



## **\$120 (40 pieces)**

- Beef sliders with americana cheese, mustard and ketchup
- Pulled pork sliders with BBQ sauce and coleslaw
- Chicken sliders with guacamole and mixed lettuce & aioli
- Hollumi sliders with chutney & lettuce
- St Francis fried chicken tenders with garlic aioli
- Seafood extravaganza with panko crumbed prawns, salt and pepper squid and crumbed fish pieces

## **\$80 (40 pieces)**

- Asian yum cha selection-  
(Vegetable samosas, spring rolls and mini dim sims)
- Cocktail pastries selection-  
(assorted pies, pasties and sausage rolls)
- Cocktail quiches – mixed variety
- Mini bruschetta on fresh baked baguette bread -  
with marinated tomatoes, basil and parmesan  
or / with salami, capsicum, basil, and olive tapenade  
or / with smoked salmon with fraiche and chives

## **Other Platters**

- House made dips with vegetable crudities & pita bread \$80
- Antipasto platter: sliced meats, SA olives & semi-dried tomatoes \$130
- Cheese platter: brie, blue vein, tasty cheese with dried & fresh fruit, quince paste, nuts & water crackers \$120
- Potato wedges w/sweet chilli & sour cream \$50
- Sweet potato fries with garlic aioli \$50

## **\$95 (40 pieces)**

- Salt and pepper squid with tartare and lemon
- Chicken skewers with satay sauce GF
- Mushroom and parmesan arancini Balls with garlic aioli
- Lamb meat balls w/ tzatziki
- Vegan pakoras w/paprika aioli

## **Dessert Platters**

- Assorted sweet danishes \$120 (40p)
- Mixed chocolate platter-  
(tartlets, profiteroles & brownie) \$120 (40p)
- Seasonal fresh fruit \$90

# DRINKS

## TREAT THE TEAM TO A DRINK

### Standard Drinks Package

**2 HOURS \$35pp**

**3 HOURS \$45pp**

**4 HOURS \$52pp**

**5 HOURS \$60pp**

Hahn Super Dry

Coopers Pale Ale

West End

Hahn 3.5%

Hidden Valley-Sauv Blanc, Shiraz,

Sparkling, Cab Sauv

Banrock Moscato

Soft Drinks

### Premium Drinks Package

**2 HOURS \$45pp**

**3 HOURS \$55pp**

**4 HOURS \$62pp**

**5 HOURS \$70pp**

Hahn Super Dry

Coopers Pale Ale

West End

Hahn 3.5%

Corona

Heineken

Hidden Valley-Sauv Blanc, Shiraz,

Sparkling, Cab Sauv

Banrock Moscato

The Lane Lois Blanc de Blanc

Giesen Sauv Blanc

Paxton Rose

Pikes Riesling

Paxton AAA (Shiraz Grenache)

Somersby Cider (Apple & Pear)

Shaw Family Cab Sauv

Fox Creek Merlot

D'Arenberg Footbolt Shiraz

Soft Drinks

*\*Beverages are subject to availability*

### Other Bar Options...

**Cash Bar-** Guests pay for their own drinks

**Bar Tab-** Only pay for what you and your guests consume. Select your drinks from our full bar list

**Subsidised Bar Tab-** Guests pay a reduced price per drink. The balance is charged to your tab





# STAY

## ACCOMMODATION ROOMS

### St Francis Winery located in historic Old Reynella

Having accommodation makes this venue the perfect all in one option. Corporate guests near and far can stay onsite for the night of the function or longer if required. We have 40 rooms all with varied layouts such as: standard room, spa rooms, self contained, twin rooms and spa suites.

*Ask the function manager about pricing & availability*

### Inclusions

- Delux Queen Beds
- Free high speed Wi-Fi
- Free onsite parking
- Tea and coffee making facilities
- Smart TV with ability to stream your own content
- Large desk or table



# INCLUSIONS

## WHAT WE PROVIDE

### Below is a list of what's included...

Experienced Function Coordinator

Setup and pack down of the event

Tables set to your requirements

Black or white linen - table clothes & napkins

Microphone & AV

Projector & screen

Lectern

Whiteboard

Water & mints

Use of wine barrels

Staffing for the event

Cleaning after the event

*Please ask us for more information on the above items*



# T & C S

## PLEASE READ CAREFULLY

### TENTATIVE BOOKING

We will hold a tentative booking for a maximum of 7 days. If no contact is made before the end of the 7 day period the function room will become available to other parties of interest.

### BOOKING CONFIRMATION AND DEPOSIT

A confirmation agreement form needs to be completed when confirming the booking. The deposit required is \$500 and must be made to secure the booking.

### CANCELLATIONS

In the unfortunate instance of a cancellation, please refer to the confirmation agreement form which outlines the policy for refunds and postponement.

### PAYMENT POLICY

- Deposit- \$500 when confirming the booking
- Follow up payment- \$500 due 30 days prior to the function date
- Final payment- 7 days prior to the event
- Day of the event- any miscellaneous charges from the day of the event. Eg. bar tab

### MINIMUM SPEND (MAY - SEPTEMBER)

Minimum Spend \$1000 (Mon-Fri)

### MINIMUM SPEND (OCTOBER - APRIL)

Minimum Spend \$1000 (Mon-Fri)

### CATERING & MENU SELECTION

Food and beverage selection must be finalised with the manager at least 14 days prior to the event.

### FINAL NUMBERS

As confirmed with the manager, final number of expected guests due at least 14 days prior to the event. Charges will be made based on the final number, or the attendance number, which ever is greater.

### DIETARY REQUIREMENTS

All dietary requirements must be made at least 14 days prior to the event. Any dietary requirements that are not disclosed until the day of the event maybe charged an additional amount, and must be paid for on the day of the event.

### DAMAGES

Please note, any damages sustained to the venue property and fittings during the event you are financially liable for. No attachments are to be used on the walls or ceiling without prior permission from the management.

### CLIENT RESPONSIBILITY

The staff will adhere to responsible service of alcohol. No alcohol will be served to minors (less than 18 years of age) or intoxicated persons. Management reserve the right to exclude or remove any persons whose conduct is deemed inappropriate or unruly.

### EXTERNAL CATERING

Wedding cake and cupcakes are the only permitted external catering allowed. Cakage fee may apply. No other food or beverage may be bought onto the premises for consumption during the event unless approved by the manager.

### NOISE RESTRICTIONS

Apply in all areas of the venue, and must be followed by the directions of management. All music will conclude no later than midnight. Upon conclusion of the event, guests must leave in a timely manner & noise kept to a minimum out of respect to our accommodation guests.

### FUNCTION ROOMS

We reserve the right to relocate function rooms due to circumstances beyond our control, or if the numbers increase or decrease significantly from those advised at the time of reservation. Management will discuss any changes with you when a final decision is made.

### OUTSOURCED SUPPLIERS

All outsourced suppliers are responsible for the transport, setup and dismantling of their own equipment in accordance with health and safety codes.

### GENERAL CLEANING

Standard cleaning is included in the cost of room hire. Additional charges will apply for instances where the event has created cleaning requirements which are over and above normal cleaning. Use of table scatters and confetti are not permitted, use of these will incur an additional cleaning fee of \$100.

### INCLEMENT WEATHER

Our outdoor spaces can be affected by inclement weather. Should this impact the function an alternative space maybe negotiated with the manager. Refunds will not be offered due to weather, please refer to the cancellation policy.

# ST FRANCIS WINERY

TRUST US WITH YOUR CORPORATE EVENT

**Thanks for taking your time to read through our Corporate Package**

Please contact us for any further information or to arrange a venue tour

